

# MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: September 12, 2018  
Time: 4:00 p.m.  
Place: Kingsburg City Council Chambers  
1401 Draper Street  
Kingsburg, CA 93631

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## Members Present:

Arlie Rogers, Chairman  
Lori Sanders, Secretary-Treasurer  
Tiffany Dix, Member

## Also Present:

Moses Diaz, Attorney  
Shereme Watson, Administrative Clerk, Deputy Secretary

## Members Absent:

Glenn Snyder, Vice Chairman  
Lejf Knutson, Member

## **Item #1: Call to Order and Roll Call**

The meeting was called to order by Chairman Rogers at 4:02 p.m., Members Rogers, Sanders and Dix are present. Members Snyder and Knutson are absent. There is a quorum to conduct business.

## **Item #2: Public Comment**

There was no public comment.

## **Items #3 and 4: Approval of Consent Calendar**

Arlie Rogers made a motion to approve all items on the Consent Calendar. Second by Lori Sanders.

Ayes: Rogers, Sanders, Dix  
Noes: None  
Absent: Snyder, Knutson  
Abstain: None

**Item #5 and #6: Closed Session**

Closed session was not held, as there were no items to discuss.

**Item #7: Approval and signing of grant agreements with Kingsburg Community Assistance Program (KCAPS); Kingsburg Cancer Volunteers; and the City of Kingsburg**

Alex Henderson and City Council member Bruce Blaney discussed the possibility that the city may not be able to fund the land preparation at Athwal Park for the play structures the board granted funds for. The city asked whether they would need to file a formal extension to receive grant funds if projects aren't completed in the time frame originally discussed. Moses Diaz will reach out to the city attorney, Mike Noland, and discuss adding specific language to the Athwal Park Grant Agreement that allows for flexibility in funding. Voting on the Athwal Park Grant Agreement was tabled until the October board meeting.

Grant applicant and recipient, Kingsburg Cancer Volunteers (KCV), has expressed a desire to make factual changes in their grant agreement. Moses Diaz advised that our Standard Form Agreement doesn't need to be changed with special language, as nothing will be triggered if the current terms specified don't apply to their organization.

KCV also stated they are not willing to disclose their other funding sources, which contradicts page 3, paragraph 8 of the grant application. Board member Lori Sanders suggested KCV's board attend our next meeting to discuss their concerns, as she feels this is a worthy cause and hopes to be able to proceed with providing funds to them. Moses Diaz stated KCV agreed to this requirement when applying for the grant in the first place, as this funding disclosure requirement is clearly stated in the application. He will reach out to their attorney as well to discuss a possible solution.

A motion was made by Lori Sanders to authorize signing of the grants to KCAPS. Second by Tiffany Dix.

Ayes: Rogers, Sanders, Dix

Noes: None

Absent: Snyder, Knutson

Abstain: None

A motion was made by Tiffany Dix to authorize signing of the grants to the City of Kingsburg. Second by Arlie Rogers.

Ayes: Rogers, Sanders, Dix

Noes: None

Absent: Snyder, Knutson

Abstain: None

**Item #8: Potential Participation in City LMI Project**

Kingsburg City Manager Alex Henderson shared information on the district's potential financial sponsorship of a Community Room at the Kingsburg Senior Village, which is in the planning stages. No action was taken.

**Item #9: Discussion on Independent Contractor vs. District Employee**

Discussion was held to bring Shereme Watson on as an employee of the district, rather than as an independent contractor. Moses Diaz discussed the ABC Test, which helps to determine the difference between the two, and how her duties are qualifying her as an employee. Discussion was held on using a Professional Employer Organization (PEO), to handle the human resources aspect of this move. Arlie Rogers reached out to Single Point Outsourcing in Visalia, who provided some basic information. Lori Sanders will contact our local cemetery district and inquire how they process payroll, while Shereme Watson will reach out to ACHD for their input. Citizen Bruce Blaney offered to send Arlie Rogers a list of PEOs as well.

**Item #10: Destruction of files on Records Destruction Spreadsheet**

Lori Sanders made a motion to approve the destruction of files as noted on the destruction spreadsheet. Second by Arlie Rogers.

Ayes: Rogers, Sanders, Dix

Noes: None

Absent: Snyder, Knutson

Abstain: None

**Items #11 and 12: Reports and Other Items of Interest**

Lori Sanders gave an update on the grounds at Crestwood. She spoke with Brian Conway, the administrator at Crestwood, who said he wasn't aware there were areas of dead/dying vegetation on the north and east sides of the facility. He addressed the situation with their groundkeeper who stated there were issues with the sprinklers and watering system that they were working on.

Tiffany Dix mentioned that citizens don't seem to know the district exists and expressed interest in how we can become more involved with the community. She will explore ways the board can assist the schools with health and wellness issues.

Lori Sanders mentioned The Landing, a facility located across the street from the high school that provides counseling of youth in our community. She will reach out to the director, Grant Thiessen, about the possibility of partnering with The Landing to provide mental health care services to students.

**Item #13: Adjournment**

Adjourned at 5:53 p.m. to the next regularly scheduled meeting to be held on October 10, at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Secretary