

# MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: December 12, 2018  
Time: 4:00 p.m.  
Place: Kingsburg City Council Chambers  
1401 Draper Street  
Kingsburg, CA 93631

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## Members Present:

Arlie Rogers, Chairman  
Lori Sanders, Secretary-Treasurer  
Lejf Knutson, Member  
Tiffany Dix, Member  
Gary Nelson, Member

## Also Present:

Moses Diaz, Attorney  
Shereme Watson, Administrative Clerk, Deputy Secretary

## Members Absent:

None

## **Item #1: Call to Order and Roll Call**

The meeting was called to order by Chairman Rogers at 4:05 p.m. Members Rogers, Sanders, Knutson, and Dix are present. There is a quorum to conduct business.

Secretary-Treasurer Lori Sanders swore in new board member Gary Nelson.

## **Item #2: Public Comment**

None.

## **Items #3 and 4: Approval of Consent Calendar**

Lejf Knutson made a motion to approve all items on the Consent Calendar. Second by Lori Sanders.

Ayes: Rogers, Sanders, Knutson, Dix, Nelson

Noes: None

Absent: None

Abstain: None

### **Item #5: Destruction of Files on Records Destruction Spreadsheet**

Shereme Watson reported the following storage boxes of hospital records remain to be examined:

103 Jack and Jeff standard boxes (from the prior storage facility)  
100 Pacific Storage boxes (from when the hospital closed and was final records were packed up)  
214 boxes of x-rays

Lejf Knutson made a motion to approve destruction of the files on the Records Destruction Spreadsheet. Second by Tiffany Dix.

Ayes: Rogers, Sanders, Knutson, Dix, Nelson  
Noes: None  
Absent: None  
Abstain: None

### **Item #6: Discussion and Reorganization of Board Officers**

Lori Sanders will remain in the role of secretary and nominated Tiffany Dix as treasurer. Arlie Rogers will remain chairman and nominated Lejf Knutson as vice-chairman. Lejf Knutson made a motion to approve the nominations. Second by Lori Sanders.

Ayes: Rogers, Sanders, Knutson, Dix, Nelson  
Noes: None  
Absent: None  
Abstain: None

### **Items #7 & 8: Reports and Other Items of Interest**

Chairman Arlie Rogers reported that the Memorandum of Agreement with Valley Health Team ("VHT") had been signed by VHT, and they have 60 days to get the Urgent Care clinic up and running. Hours of operation were briefly discussed.

Progress on Athwal Park was discussed. No board members knew where the city was in the process of obtaining bids on equipment the board voted to fund.

Moses Diaz informed new board member Nelson he has 30 days from the date of taking office to file a form 700. Gary Nelson stated he had filed one when filing papers to run for office. Arlie Rogers suggested Gary Nelson check with the county clerk about the need to file another one once office has been assumed.

Moses Diaz stated the board is due to review its Bylaws if the board finds it necessary to do so. The Grant Policy has a 2-year review provision, but can be reviewed if necessary. Board members expressed the ease of the 2018 Grant Application and decision process.

A Request for Proposal needs to be posted for the district's Certificated Public Accountant. This item will be on the agenda for the January 2019 board meeting.

The meeting was adjourned at 5:12 p.m. The next regularly scheduled board meeting will be on Wednesday, January 9, at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Secretary