

**MINUTES OF SPECIAL MEETING OF  
KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT  
BOARD OF DIRECTORS**

Date: July 25, 2018

Time: 3:00 p.m.

Place: Kingsburg Tri-County Health Care District Office  
1425 Marion Street  
Kingsburg, CA

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Members Present:

Arlie Rogers, Chairman

Glenn Snyder, Vice Chairman

Lori Sanders, Treasurer

Lejf Knutson, Member

Absent: Judy Bibb

Also present: Moses Diaz, District Attorney

Shereme Watson, Administrative Clerk

**Item #1: Call to Order and Roll Call**

The meeting was called to order by Chairman Rogers at 3:05 p.m. Members Rogers, Snyder, Knutson and Sanders are present. Member Bibb is absent. There is a quorum to conduct business.

**Item #2: Public Comment**

Bruce Blayney on behalf of the Kingsburg City Council thanked the District for funding the projects the board did through the grant process.

Tiffany Dix advised that board that she has heard of the vacancy on the board and is interested in a position on the board whether it be by appointment by the board or through the upcoming elections.

**Items #4: Discuss, Consideration and Action to Recognize Resignation of Judy Bibb and Update Authorized Signatories on Bank Accounts, LAIF Account and other Financial Accounts**

Chairman Rogers advised that Judy Bibb had given her Letter of Resignation to the board effective as of July 19, 2018. Moses Diaz discussed a resolution to Designation of signatories for District Banking and Other Financial Accounts, and Requiring Two Signatories as a result of Judy Bibb's resignation and to allow her to be removed from all financial accounts. Lejf Knutson made a motion to approve the Letter of Resignation

from Judy Bibb and the resolution to remove her from all district financial accounts.  
Second by Glenn Snyder.

Ayes: Snyder, Rogers, Knutson and Sanders  
Noes: None  
Absent: None  
Abstain: None

**Item #5: Discussion, Consideration and Action to Proceed with Process to Fill Board Vacancy, Including Notification to the Public and County Election Offices**

Moses Diaz discussed with the board the options they have and how to go about filling Judy Bibb's vacant seat. He provided a copy of a letter that needs to be sent to the Registrar of Voters for Fresno, Kings and Tulare Counties giving them notice of vacancy as of July 19, 2018 and notify them that the district is now soliciting letters of interest for candidates to fill the vacancy, and that the Board of Directors will be holding a meeting on August 15, 2018 with the intent to appoint a director to fill the vacancy.

Moses Diaz also provided a Notice of Vacancy on the Board of Directors for KTCHCD stating that anyone person who is interest in serving on the Board of Directors would need to submit a letter of interest and resume by Monday, August 6, 2018. Notices need to be posted for 15 days prior to the meeting at three different locations.

Board voted to move the next regular scheduled meeting from August 8, 2015 to August 15, 2018 in order to allow time for the Notice of Vacancy to be posted for 15 days prior to the board meeting.

Motion was made by Lejf Knutson to authorize submittal and processing of letter to the Registrar of Voters and approve the Notice of Vacancy to be posted by Shereme Watson in three different locations. Second by Lori Sanders.

Ayes: Snyder, Rogers, Knutson and Sanders  
Noes: None  
Absent: None  
Abstain: None

**Item #6: Discuss and Reorganize Board Officers**

Chairman Rogers stated that at one point in time the positions of Secretary and Treasurer where combined as one position. Since Judy Bibb has resigned, and was the board secretary, he asked if Lori Sanders as Treasurer of the board would be willing to be appointed the Secretary/Treasurer and have a combined title from here on out. Lori agreed to do so.

Moses Diaz advised the bylaws do give the board the authority to also appoint a Corporate Secretary who would be in charge of secretarial duties and could carry out the duties of the board secretary, Lori Sanders, should the board need her to. Moses Diaz

advised that Shereme Watson could be appointed as the Deputy Secretary to the board secretary. Shereme Watson's contract and a resolution will have action taken on it at the next board meeting.

Motion was made by Lejf Knutson to appoint Lori Sanders as board interim Secretary. Second by Knutson.

Ayes: Snyder, Rogers, Knutson and Sanders

Noes: None

Absent: None

Abstain: None

**Item #3: Closed Session**

The Board retired to Closed Session at 2:30 p.m.

The Board returned from Closed Session at 3:29 p.m.

**Item #7: Adjournment**

Meeting adjourned at 3:40 p.m. to the next regularly scheduled meeting to be held August 15, 2018 at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Treasurer