



KINGSBURG HEALTHCARE DISTRICT

MINUTES OF MEETING OF KINGSBURG HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: February 13, 2024
Time: 4:00 p.m.
Place: Kingsburg City Counsel
1401 Draper St.
Kingsburg, CA 93631

Members Present:

Todd Thompson, Chairman
Lori Sanders, Vice-Chairman
Arlie Rogers- Treasurer
Kenny Crabb, Secretary
Gary Nelson, Member

Members Absent:

None

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Executive Clerk, Deputy Secretary

Item #1 Call to Order and Roll Call

The meeting was called to order by Chairman Thompson at 4:00pm. Members were all present. There was a quorum to conduct business.

Item #2 Public Comment

Citizen Chris Petersen praised the blood drive.

Item #3 & #4 Approval of Consent Calendar and Treasurer Report

With no comments about the previous treasurer report.

Member Crabb made a motion to approve the consent and treasurer report. Seconded by Member Sanders.

Ayes: Thompson, Sanders, Crabb, Nelson and Rogers

Noes: None

Absent: None

Abstain: None

Item #5 Presentations

Valley Health Team, Derek Hiashi spoke about financial numbers along with explanation of patient visits. Marty Shirley spoke about marketing items that the Health Care District has mentioned in previous meetings. VHT has a surplus of \$11,980 in advertising, promotions, and expenses. Chairman Thompson, commented on VHT advertising money go towards the urgent care advertising and possibly put an urgent care sign on the 99 freeway. Chairman Thompson ended his comment with, "Keep working with Shereme."

Item #6 Review, discuss and possible action on request for community pickle ball nets and resurfacing at RJJH.

Rob Gong spoke about the community pickle ball nets that will be at Rafer Johnson Jr High. Requesting a total amount \$19,857.

Break Down of costs:

- tennis court repaint= \$12,500
- Nets= \$800
- Rolling Frames= \$1,000 Made by the Ag Department at the Kingsburg High School
- Four Frames, 4 nets in total

Vice Chairman Sanders questioned why the Kingsburg Unified School District was not here. Mr. Gong replied that Dr. Sever was at a District Meeting.

Member Nelson made a motion to table topic to next meeting, no second, motion failed.

Member Sanders made a motioned to approve project and authorize the amount of \$19,857. Motioned seconded by Member Crabb.

Ayes: Thompson, Sanders, Crabb and Rogers

Noes: Nelson

Absent: None

Abstain: None

Item #7 Review, discuss and possible action on sponsorship of Kingsburg Elementary 5K Walk/Run.

Linda Simmons (Community Schools Coordinator) and Michael Reece (AD and Learning Director Rafer Johnson Jr High) presented about the elementary school district putting on a 5K Wellness Walk/Run. The state of California has given the district a grant for health and wellness purposes.

Member Sanders made a motion to fund the \$2,500 requested for this event. Seconded by Member Rogers.

Ayes: Thompson, Sanders, Crabb and Rogers

Noes: Nelson

Absent: None

Abstain: None

Item #8 Review, discuss and possible action on funding of the Kingsburg Weekend of Wellness Event.

Karly Guerrero gave the board an update and a breakdown of the costs per item. Karly's copartner, Trevor Burlingame, spoke about bringing mobile health clinics.

Member Nelson made a motion to provide the \$20,000. Seconded by Member Sanders.

Ayes: Thompson, Sanders, Crabb, Rogers and Nelson

Noes: None

Absent: None

Abstain: None

Board discussed a 15% administrative stipend of the total cost of \$20,000. That came out to \$3,000. Motion was made by Member Rogers. Seconded by Member Crabb.

Ayes: Thompson, Sanders, Crabb, Rogers and Nelson

Noes: None

Absent: None

Abstain: None

Item #9 Ad Hoc Committee report update and possible action on funding for Senior Center, Inc.

Member Sanders gave report regarding the Senior Center which included the following:

- Provide funding for continental breakfasts Tue/Thurs
- City of Kingsburg paid \$578 per month for staff
- Spoke about the list of needs
- Chairman Thompson proposed \$2,500 start-up costs, \$2,500 per month for 1 year with a review every 3 mos. With a start of March 1st 2024.

Motioned made by Chairman Thompson and Seconded by Member Crabb.

Ayes: Thompson, Sanders, Crabb, Rogers and Nelson

Noes: None

Absent: None

Abstain: None

Item #10 Review and Discuss possible action on funding for KCAPS

Discussion was held on have them apply for a grant for the remainder of the year.

Motion was brought forward by Member Rogers to give \$15,000 per month for the 2024 calendar year which would go towards the food bank with a review quarterly. Motion was Seconded by Member Nelson.

Ayes: Thompson, Sanders, Crabb, Rogers and Nelson

Noes: None

Absent: None

Abstain: None

Item #11 Consideration and action on updated job description and cost of living adjustment (COLA) for current district employee.

Member Nelson spoke about what he learned at a conference he attended. Advised to table to next meeting.

Member Rogers explained what we were discussing and voting on. Motion to approve job description was made by Member Sanders and seconded by Member Crabb. Motion was also made to approve the COLA by Chairman Thompson, seconded by Member Rogers.

Ayes: Thompson, Sanders, Crabb and Rogers

Noes: Nelson

Absent: None

Abstain: None

Item #12 Discuss and possible action on updated draft employee handbook

No discussion, just a vote. Motion to approve updated employee handbook by Member Sanders, seconded by Member Nelson

Ayes: Thompson, Sanders, Crabb, Rogers and Nelson

Noes: None

Absent: None

Abstain: None

Item #13 Review and possible action to amend Kingsburg High School Aquatics Grant agreement

Approval to amended grant to relocate \$5,500 to purchase ancillary equipment. Motion by Member Sanders and Seconded by Member Rogers.

Ayes: Thompson, Sanders, Crabb, Rogers and Nelson

Noes: None

Absent: None

Abstain: None

Item #14 Review, discuss and possible action on amendment to bylaws for the purpose of adopting and implementing amended version of Rosenberg's Rules of Order and drafting of new board policy and procedures.

Motion to adopt Rosenberg's Rules of Order made by Member Rogers, Seconded by Member Crabb.

Ayes: Thompson, Sanders, Crabb and Rogers

Noes: Nelson

Absent: None

Abstain: None

Item #15 & #16 Reports and Other Items of Interest

Member Sanders explained that a check for \$1,500 was given to the Traver Elementary School for school luncheon on February 18th for the Traver senior citizens.

Update was given on numbers on the blood drive by Shereme Watson.

Adjournment:

The meeting was adjourned at 6:50pm. The next regularly scheduled meeting will be held in the Kingsburg City Council Chambers on Wednesday, March 13, 2024 at 4:00 p.m.

Respectfully submitted,

Kenneth Crabb, Secretary