

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: January 8, 2020
Time: 4:00 p.m.
Place: Kingsburg City Council Chambers
1401 Draper Street
Kingsburg, CA 93631

Members Present:

Arlie Rogers, Chairman
Lejf Knutson, Vice-Chairman
Lori Sanders, Secretary
Tiffany Dix, Treasurer
Gary Nelson, Member

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Clerk, Deputy Secretary

Members Absent:

None

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Rogers at 4:02 p.m. Members Rogers, Knutson, Sanders, Dix and Nelson were present. There was a quorum to conduct business.

Item #2: Public Comment

Betsy Tunnel addressed the board about the mental health care resolution signed by the district on October 9, 2019, not being up on the district website yet. She is creating a list of California government agencies where providers of mental health care, patients, family members, or the general public, can report abuse with medical and psychiatric care their loved one is receiving. She has asked the board that his list of important resources also be posted on the district's website. Moses Diaz and Shereme Watson assured Ms. Tunnel that the resolution is being posted.

Items #3 and 4: Approval of Consent Calendar

Gary Nelson made a motion to approve all items on the Consent Calendar. Second by Lori Sanders.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson

Noes: None

Absent: None

Abstain: None

Item #5: Presentation by Marti Shirley with Valley Health Team

Tabled until the February 2020 meeting.

Item #6: Alex Henderson to present a quarterly financial report for City of Kingsburg's Athwal Park Grant

Alex Henderson provided a quarterly financial report on the Athwal Park project, including sharing photos of the current replastering project at the Crandall pool. Mayor Michelle Roman expressed her appreciation for the funding the board granted for Athwal Park, and her observation of how the facility is being used. She sees students from Reagan Elementary School using not only the playground and skateboard park, but also using the fitness center and challenging one another. Children have told her they “feel safe” and that this is the “best park”. She sees older skateboarders teaching younger ones, and she's even been approached about possibly holding a skateboard tournament there this summer.

Item #7: Chief Dan Perkins to present upcoming things in the works for the Kingsburg Fire Department and update on logo for ambulance

Fire Chief Dan Perkins shared his appreciation for items the board has funded for the emergency services provided by his department. He also shared some projects he has in mind in the future and how the district may receive grant applications to partner with the department to bring them to fruition.

He also shared his vision for the KTHD logo on the ambulance the district purchased for the department, as the current one is not acceptable.

Item #8: Review and approve the audited financial statement(s) for FY 2018-2019

Rick Jackson detailed the financial statement his company prepared for the district.

Lejf Knutson made a motion to accept the 2018-2019 financial statement. Second by Tiffany Dix.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson

Noes: None

Absent: None

Abstain: None

Item #9: Annual review of Bylaws and/or Financial Policy

Board members received copies of both the current bylaws and financial policy. These items will be discussed at the February 2020 board meeting.

Item #10: Review, update and approve Non-Profit Organization list for 2020 grant season

The board reviewed the current list and sending out grant notification letters.

Lori Sanders made a motion to approve the mailing to grant notification letters to organizations on the current grant season list. Second by Lejf Knutson.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson

Noes: None

Absent: None

Abstain: None

Item #11: Discuss signage for After Hours Urgent Care at VHT

Member Nelson reported that the old Kingsburg Hospital Sign, where the VHT banner is currently posted, does have electricity and is working. Member Sanders reached out to a local sign company, and will continue researching the best option for a new, lit sign, to advertise the after-hours urgent care facility.

Lejf Knutson made a motion to allow members Nelson and Sanders to spend up to, but not to exceed, \$2000, to have a new sign made and installed advertising the urgent care operating hours.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson

Noes: None

Absent: None

Abstain: None

Item #12: Discuss possible participation in the Kingsburg Swedish Festival in May

Tabled to February 2020 meeting.

Item #13: Review and discuss office policy and procedure manual

Tabled to February 2020 meeting.

Item #14: Approval of destruction if files on Record Destruction Spreadsheet, related resolution and written staff report on status of remaining boxed records

Shereme Watson informed the board that there are 53 standard file boxes, 62 x-ray boxes, and 36 legal transfer cases boxes (banking and documents which must be retained), left to go through.

Lejf Knutson made a motion to approve the destruction of files on the Record Destruction Spreadsheet. Second by Lori Sanders.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson

Noes: None

Absent: None

Abstain: None

Item #15: Board Member Reports, updates and item of interest

Member Nelson inquired about demographics of residents in our health care district. Other board members directed him to several sources where that information can be located.

Item #16: Staff and/or consultant reports and updates

Moses Diaz discussed the upcoming rent renewal term for the district office. He also reminded board members they must file their Form 700 with Shereme by April 1, 2020.

Item #17: Adjournment

The meeting was adjourned at 6:27 p.m. The next regularly scheduled board meeting will be on Wednesday, February 12, at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Secretary