

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: June 12, 2019
Time: 4:00 p.m.
Place: Kingsburg City Council Chambers
1401 Draper Street
Kingsburg, CA 93631

Members Present:

Lejf Knutson, Vice-Chairman
Lori Sanders, Secretary
Tiffany Dix, Treasurer
Gary Nelson, Member

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Clerk, Deputy Secretary

Members Absent:

Arlie Rogers, Chairman

Item #1: Call to Order and Roll Call

The meeting was called to order by Vice-Chairman Knutson at 4:07 p.m. Members Knutson, Sanders, Dix and Nelson were present. There was a quorum to conduct business.

Item #2: Public Comment

Nick Taylor, Chief Business Official for the Kingsburg Elementary Charter School District, presented information to the board on the types of shade structures the district has/will be purchasing for Lincoln and Reagan schools with grant funding. Work at Reagan Elementary has already begun, and the school district is hoping to erect the shade structure at Lincoln Elementary over the 2019 three week Christmas break.

Member Nelson had many questions as to the esthetics of the structures, and would like to see some type of design if possible. Members Dix and Sanders felt functionality over esthetics was practical and a better use of funding. Nick Taylor also briefly discussed other projects under construction with bond funds.

Items #3 and 4: Approval of Consent Calendar

Lejf Knutson made a motion to approve all items on the Consent Calendar. Second by Lori Sanders.

Ayes: Knutson, Sanders, Dix, Nelson

Noes: None

Absent: Rogers

Abstain: None

Item #5: Update and approval of bids for Athwal Park per grant agreement

Kingsburg City Manager, Alex Henderson, appeared before the board to present a City Council Meeting Staff Report, dated 6/4/2019, which included bids received for Athwal Park. The report also outlined additional funding by other sources, including \$600,000 from the district. The city chose to purchase the skate park, play ground structure, bike rack, and fitness court equipment separately to save on costs. The city hopes to start construction in mid to late July, with completion by late August.

There was some concern amongst board members about whether or not the board originally approved funding the installation of the structures. Member Sanders recalled the cost breakdown included with the original 2018 grant application didn't specify whether or not installation was included in the line item price the board used to arrive at the grant amount of \$600,000. Moses Diaz pointed out the grant agreement approved by the board did include language for funding installation.

Member Sanders asked Alex to obtain a bid for the splash pad, and present it to the board during the July 2019 meeting.

Member Nelson can't justify approving this grant, as he feels the contractor's bids are a jumble of numbers which don't match up with the costs included in the city's Staff Report.

Member Nelson wants to be sure the board distributes monies equally to each region of the district.

Lori Sanders made a motion to approve the funding and installation of the skate park, play ground structure, bike rack, and fitness court. Second by Tiffany Dix.

Ayes: Knutson, Sanders, Dix

Noes: Nelson

Absent: Rogers

Abstain: None

Item #6: Review and discuss budget for 2019-2020

Discussion was held on the proposed 2019-2020 budget. Member Dix explained projected growth in tax revenue based off the new homes being built in town.

The board hopes to offer potential new programs, along with being proactive through outreach into Fresno, Kings, and Tulare counties. \$100,000 has been budgeted to fund projects within each individual county. Monies spent per county will be in relation to the percentage of total tax revenue generated by each county.

\$10,000 has been budgeted to be split between legitimate and established youth athletic organizations within the health care district. The board has the discretion to split the funds between organizations as they see fit.

Tiffany Dix made a motion to accept the proposed 2019-2020 budget. Second by Gary Nelson.

Ayes: Knutson, Sanders, Dix, Nelson

Noes: None

Absent: Rogers

Abstain: None

Item #7: Consideration of form of grant agreements

Discussion was held on the draft version of each grant agreement.

Lori Sanders made a motion to approve the following grant agreements:

1. Kingsburg Elementary Charter School District – Shade structure at Lincoln Elementary School
2. Kingsburg Elementary Charter School District – Shade structure at Reagan Elementary School
3. Kingsburg Elementary Charter School District – Pickleball equipment at Rafer Johnson Jr. High
4. The Landing – Mental health care counseling for school age children
7. Clay Joint Elementary School – Water bottle filling station
11. Kingsburg Youth Baseball Association – Youth baseball, new ball park project

The board reiterated the fact that no grant funding will be provided for religious based counseling at The Landing.

Additional clarification from the Kingsburg Chamber of Commerce is requested prior to approving funding for the cooking stage. No funding is included for a cookbook. Shereme Watson will reach out to the chamber for more information.

The Crandall Swim Complex grant agreement will be revised, and presented to the board for approval at the July meeting.

Lori Sanders made a motion to accept grant agreements 1, 2, 3, 4, 7, and 11. Second by Tiffany Dix.

Ayes: Knutson, Sanders, Dix, Nelson

Noes: None

Absent: Rogers

Abstain: None

Item #8: Update on status of process with x-ray boxes and recycling monies we might obtain from them

Tabled until the July 2019 meeting.

Item #9: Discuss possible fountain donation to the City of Kingsburg

Tabled until the July 2019 meeting.

Item #10: Discuss and consider sponsorship banner request for the U10 Posse Kingsburg Girls Softball

The U10 Kingsburg Posse team requested a \$750 donation to help fund their summer tournaments. The banner will display the district's logo and be hung on the back of the dugout during games.

Lori Sanders made a motion to fund the sponsorship. Second by Gary Nelson.

Ayes: Knutson, Sanders, Dix, Nelson

Noes: None

Absent: Rogers

Abstain: None

Item #11: Consideration of larger banner(s) for parades

Tabled until the July 2019 meeting.

Item #12: Appointment of Payroll Agent

The EDD requires a Payroll Agent be specified now that the district has an employee. Member Sanders' information has been temporarily provided, as she has arranged the payroll services. Member Knutson suggested the CEO of the board should be the agent. Member Sanders will notify Sandra Helm's office of the change once the required information is received from the current chairman, Arlie Rogers.

Lejf Knutson made a motion to have the district's payroll agent be the CEO of the board. Second by Gary Nelson.

Ayes: Knutson, Sanders, Dix, Nelson

Noes: None

Absent: Rogers

Abstain: None

Item #13: Approval of destruction of files on Records Destruction Spreadsheet

Lejf Knutson made a motion to approve the destruction of files as listed on the Records Destruction Spreadsheet. Second by Gary Nelson.

Ayes: Knutson, Sanders, Dix, Nelson

Noes: None

Absent: Rogers

Abstain: None

Item #14: Board member reports, updates and items of interest

None.

Item #15: Consultant reports and updates

Shereme Watson reported that the After Hours Urgent Care is seeing 3.5 patients per day. She also stated she receives between 10-12 calls a week asking if the facility provides x-ray and lab services. The facility is working on obtaining an x-ray machine, but doesn't have any plans to include lab services in their afterhours program while at this location.

Item #16: Adjournment

The meeting was adjourned at 7:30 p.m. The next regularly scheduled board meeting will be on Wednesday, July 10, at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Secretary