



## MEETING MINUTES OF KINGSBURG HEALTHCARE DISTRICT BOARD OF DIRECTORS

Date: August 13, 2025  
Time: 4:00 p.m.  
Place: Kingsburg City Hall Chambers  
1401 Draper St  
Kingsburg, CA 93631

---

### **Members Present:**

Todd Thompson, Chairman  
Gary Nelson, Vice-Chairman  
Tim Ray, Co Vice-Chairman  
Arlie Rogers- Treasurer  
Kenny Crabb, Secretary

### **Also Present:**

Moses Diaz, Attorney  
Shereme George, Office Manager/Clerk of the Board

### **Members Absent:**

None

### **Item #1: Call to Order and Roll Call**

The meeting was called to order by Chairman Thompson at 4:05 p.m. There was a quorum to conduct business.

### **Item #2: Public Comment**

Linda Simmons from Kingsburg Elementary Charter School District reported on the Back-to-School Health Fair and thanked the board for their support.

### **Item #3 & #4: Consent Calendar**

The motion to approve the consent calendar was made by Member Ray and seconded by Member Crabb. Motion approved.

Ayes: Thompson, Nelson, Rogers, Crabb, and Ray

Noes: None  
Absent: None  
Abstain: None

**Item #5: Annual report and update from Chief Rodnie Roberts for the Kingsburg Fire Department grant.**

Chief Roberts provided an annual update on the KFD grant and the status of the Fire Prevention Trailer's completion. The fire department will be hosting an Open House in October for Fire Prevention Week, and the trailer will be on display.

**Item #6: Report and update from Adam Castanada regarding Senior Center lunch program grant.**

Adam Castanada gave the quarterly update on the senior lunch program. Seniors love the lunches and are happy with not having food provided by the county any longer. Meals served each month are as follows:

Meals Served

- April: 790 meals
- May: 846 meals
- June: 810 meals
- Total Meals Served This Quarter: 2,446 meals

Financial Summary

- Total Program Cost (April – June 2025): \$47,558.00
- Average Cost Per Meal: \$5.80 (approximately \$0.70 higher than projected)
- Quarterly Reimbursement Request to KHCD: \$14,191.00
- Funding Sources:
  - City of Kingsburg
  - Kingsburg Health Care District
  - Kingsburg Senior Inc.
  - Senior Participant Donations

**Item #7: Report and update from Stephen Sawatzky with KHS Choir regarding grant request.**

Stephen Sawatzky updated the board on the status of the KHS, researching less expensive grand pianos, and how it is going. He is working with a piano specialist to see what they can find and what would be good sound quality. For now, they are not going to move forward with their grant request for the piano and will come back to the board, maybe later in time.

**Item #8: Report and update from Adam Hughes with KHS Aquatics regarding grant request.**

Catherine Hambleton stood in for Adam Hughes and updated the board on the status of the quotes they were asked to obtain regarding their aquatics grant. She advised the board that the company who done the KHS marquee would not respond to them and that they were advised that the same

price could not be given as that was a special arrangement between the company and KHS. The board was not in agreement with the quotes presented from others and asked that the Aquatics Boosters do more research and bring back additional quotes at the next meeting. Member Rogers said he would speak to Adam Hughes and follow up with him after the meeting.

**Item #9: Review, consideration, and potential action on draft 2025 grant cycle grant agreements.**

Attorney Moses Diaz presented the board with draft grant agreements for the 2025 grant cycle. Motion was made by Member Nelson to approve all grant agreements and seconded by Member Rogers. Motion approved.

Ayes: Thompson, Nelson, Rogers, Crabb, and Ray

Noes: None

Absent: None

Abstain: None

**Item #10: Review, consideration, and potential action on budget for FY 2025-26.**

Member Rogers presented the board with a draft budget for the 2025-26 fiscal year. He spoke about how this year's categories were broken down a little bit more than in the past, and reviewed them with the board. Chairman Thompson made a motion to approve the budget as presented. Seconded by Member Crabb. Motion approved.

Ayes: Thompson, Nelson, Rogers, Crabb, and Ray

Noes: None

Absent: None

Abstain: None

**Item #11 Review and approval of engagement letter from JWT & Associates for FY2024-25 annual audit.**

An engagement letter from JWT & Associates was presented. Shereme advised the board that she is aware that the name on the letter is incorrect and that an updated letter was sent to her from the auditor. She also advised the board that another member of Rick Jackson's team would be assisting with the audit this year. Motion was made by Member Rogers to approve, and seconded by Chairman Thompson. Motion approved.

Ayes: Thompson, Nelson, Rogers, Crabb, and Ray

Noes: None

Absent: None

Abstain: None

**Item #12 & #13 Reports and other items of interest:**

Chairman Thompson spoke with the board about advertising of the district in the local Dala Monthly, and the board agreed not to move forward with this at this time.

There will be no board meeting in September due to a lack of quorum.

Chairman Thompson and Shereme reminded the board about the Chamber Mixer the district will be hosting on August 19, 2025, at Corsaro's Pizza and encouraged everyone to attend and invite others.

**Adjournment:**

The meeting was adjourned at 5:30 p.m. The next regularly scheduled meeting will be held in the Kingsburg City Council Chambers on Wednesday, October 8, 2025, at 4:00 p.m.

Respectfully submitted,

Shereme George  
Deputy Board Secretary