

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: September 9, 2020

Time: 4:00 p.m.

Place: Kingsburg Tri-County Health Care District – Via live Cisco Webex Meeting
1425 Marion Street
Kingsburg, CA 93631

Members Present:

Arlie Rogers, Chairman
Lejf Knutson, Vice-Chairman
Lori Sanders, Secretary
Tiffany Dix, Treasurer
Gary Nelson, Member

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Clerk, Deputy Secretary

Members Absent:

None

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Rogers at 4:00 p.m. Members Rogers, Knutson, Sanders, Dix and Nelson were present. There was a quorum to conduct business.

Item #2: Public Comment

None.

Items #3 and 4: Approval of Consent Calendar

Tiffany Dix made a motion to approve all items on the Consent Calendar. Second by Lejf Knutson.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson

Noes: None
Absent: None
Abstain: None

Item #5: Presentation by Valley Health Team of quarterly financial reports and update on urgent care numbers to date

Jeffrey Lawson and Ted Avena updated the board on visits to the After-Hours Urgent Care Clinic. Visits were down dramatically for the months of April and May due to Covid-19, but picked up considerably in June. Patient surveys will be presented at the next quarterly report.

Also discussed was the timeline for the new Valley Health Team Clinic. The design has been approved and bids are being accepted for construction. They anticipate breaking ground in January 2021.

Item #6: Presentation on Senior Center – Meal Preparation Assistance

Member Sanders and city manger Alex Henderson discussed needs at the Kingsburg Senior Center relating to the ongoing home-bound meal program. Meals normally served in the senior center were discontinued due to Covid-10. Employees of the senior center, along with volunteers, have been preparing and delivering meals to over 100 city residents each day. In order to continue with the current meal program, the kitchen needs some upgrading, including a new stove hood and oven/grill. Discussion was held as to the possibility of the board assisting with some of the necessary upgrades. The city will provide more details as the project develops. No action was taken.

Item #7: Resolution in response to COVID-19, review/ratification of expenditures and continuation of related determination of local emergency - Update on hand washing stations and locations, and other developments

The resolution re-ratifies expenditures from the original resolution, and states that the district is still in a state of emergency at both the county and state level.

Lejf Knutson made a motion to accept amendment number seven. Second by Lori Sanders.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson
Noes: None
Absent: None
Abstain: None

Items #8 and 9: Approve/ratify letter to State Controller’s Office requesting a waiver under Government Code § 12410.6(b), and Consider resolution for conditional approval an award of the outside audit contract.

Legislation states our local agency is unable to use the same auditor for more than five consecutive fiscal years. The district sent out RFPs, yet received only one proposal which was

from its longtime independent auditor Rick Jackson. Subsection (b) of California Government Code 12410 states that the CA State Controller may waive the five year limit if the controller finds that there isn't another eligible public accounting firm available to a local agency.

Upon waiver approval by the CA State Controller's office, the resolution states our board chairman will have the authority to enter into an agreement with Rick Jackson, CPA, and JWT and Associates, LLP, to complete the FY2019-2020 audit, as well move forward with the necessary steps to proceed with the FY2019-20 independent audit.

Lejf Knutson made a motion to approve and submit the waiver letter to the CA Controller's Office, as well as approve the resolution. Second by Gary Nelson.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson

Noes: None

Absent: None

Abstain: None

Item #10: Update and potential action on landscaping upkeep at former hospital premises

Crestwood attorney, Lori Schrum, has been in contact with Moses Diaz. Crestwood's facility manager will be visiting the Kingsburg site to inspect the condition of the grounds. They have asked for communication regarding what area(s) of the grounds currently need attention.

Member Nelson led a discussion regarding possible city code violations in regard to the grounds, as well as verbiage in the current lease pertaining to the same issue. He requested this be an action item on the October 2020 agenda in order to stay on top of the situation. Chairman Rogers suggested member Nelson ask someone from Kingsburg's code enforcement department to accompany Member Nelson on a drive around the facility to see if the grounds are out of compliance.

Member Sanders informed the board that the grounds are looking considerably better, and that regular lawn maintenance is occurring. She did point out there are still several areas with dry grass and weeds that need attention.

Item #11: Update and potential action on negotiations of existing office lease

Chairman Rogers informed the board that our landlord is willing to let us continue with a month-to-month rental agreement, with a nominal rent increase of \$10 per month. A new agreement will be sent to Chairman Rogers during the week of September 14, 2020.

Item #12: Fresno LAFCo review and potential updating of District boundary maps

LAFCo is updating our district boundary map and reached out to Shereme for assistance in locating any old boundary lines that the district might have had on file. Our current boundary map dates back to the late 1970's, and LAFCo is unable to locate the original map. They were

able to establish the boundaries within Fresno County, but were waiting for any possible updates from Tulare and Kings Counties.

Betsy Tunnell asked that a letter from her in support of our board be read into the record.

Item #13: Board member reports, updates and items of interest

Members Dix and Sanders gave an update on the addition of two hand washing stations placed downtown. There are now five stations, with locations next to SunCrest Bank, Westamerica Bank, the Village Mall, the old Wood's Apparel, and at the entrance to the Dala Way walkable alley.

Item #14: Staff and/or consultant reports and updates

Shereme has reached out to the Fresno County Tax Collector asking for an update on the status of the apportionment and allocation of property tax revenues audit. There has been no movement, and she will be notified as soon as there is any change.

Shereme updated the board that due to a shortage of staff, Certified Silver Recovery is currently unable to come and pick up the x-ray records for silver extraction and destruction.

Item #16: Adjournment

The meeting was adjourned at 5:30 p.m. The next regularly scheduled board meeting will be on Wednesday, October 14, at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Secretary