



## Safe Harbor Homes and Services Grant Proposal

February 16, 2026

Dear Health District Grant Committee,

Thank you for all The Kingsburg Health District does for our communities. Safe Harbor is a home for adults with special needs providing extraordinary care for extraordinary people in extraordinary homes. The home is 8000 sf and is on 4.8 acres. It is an amazing piece of property. A unique feature of the home is a small farm where residents enjoy caring for chickens, ducks, goats and other animals, helping feed and water them as well as grow fruits and vegetable. Working on the farm helps our residents learn new skills, enjoy exercise, improve moods, lower stress levels, reduce anxiety, while improving their overall outlook on life.

Because one of our goals is to help people with special needs enjoy the same life experiences that others do, we are currently in the process of starting an outreach worship service on Sunday mornings at Safe Harbor designed specifically for people with special needs in Kingsburg, Selma, Dinuba and Reedley etc. and their families. We are working with pastors and churches in Kingsburg to raise up a team of volunteers to assist each Sunday. Family members/caregivers will be encouraged to attend local churches while their loved one with special needs enjoys the services at Safe Harbor. Churches with programs for people with specials are almost non-existent in our community, therefore, many families choose not to attend church, even though they want to. Regular services at Safe Harbor would meet that community need.

The grant we are requesting will be used to help remodel our existing four-car garage into a multipurpose room for people with special needs which will include a worship area, recreation equipment, a space for them to relax and may possibly include a sensory room for those dealing with a stressful moment. This new project will provide a place where persons with special needs can grow spiritually through worship, teaching and by encouraging one another. In addition, their family members will be able to interact and build relationships with other families in the same situation.

Sincerely,  
Bill Mathews  
Co-founder and CEO  
Safe Harbor Homes and Services  
925-768-7137



# KINGSBURG HEALTHCARE DISTRICT

## Kingsburg Healthcare District Grant Application

Please complete and return the documentation and information required under the District Grant Policy, Procedures, and Guidelines. Submit a signed original plus a set of 7 copies using a binder clip.

Provide the following information for the grant applicant, as well as for all partnering and/or subcontracting entities, if any.

Applicant Name: Safe Harbor Homes and Services

Type of Organization Health Care: Home for Adults with Special Needs

Legal status of your business (LLP, nonprofit, etc.) Non-Profit

Subject of Request: Convert our 2500sf garage to a multi-purpose room and worship center designed specifically for people with special needs and their families.

Total Amount Requested \$ 60,000 How many people will grant serve? 50-75 weekly

Is this intended as a one-time or ongoing project? One time

Project time frame 0-6months Lump sum or periodic disbursement? Lump sum

How will the grant be recognized by the recipient? We will hang a banner at home's entrance, post it on Facebook, Instagram and in our newsletter

Total Years in business 6 # of Employees 21 Federal Tax ID # 47-3684925

Business Licenses, Certifications or Registration #: 107208898

### Individual Accountable for Grant Funds:

Name Cyndee Gutierrez Title Executive Assistant

Address 39874 Road 16

City Kingsburg State Ca Zip 93631

E- Mail cgutierrez.safeharborhas@gmail.com Phone Number 925-768-7137

By signing below, the undersigned hereby certifies under penalty of perjury that; (1) information contained within this application is true and correct to the best of my personal knowledge, information and reasonable belief; (2) the grant applicant has read and is familiar with all of the District's grant policies, procedures and guidelines; (3) the grant applicant hereby waives each and all claims and right(s), if any exist to, in any form, appeal or otherwise legally challenge each and all decisions of the Kingsburg Healthcare District about this grant application; and (4) the governing body of the grant applicant has duly authorized me to sign this grant application.

Signature Cyndee Gutierrez Date 2/05/26

Print Name and Title CYNDEE GUTIERREZ, EXECUTIVE ASST.

**The following information is required in relation to the requested grant. Please use separate pages for each numbered item, titling and numbering each page as listed below. If a numbered item has no short response, you may combine them on one page if they are numbered and titled appropriately. We require one (1) signed copy of the grant application, with pages 1-8 completed and attached, and seven (7) additional copies.**

1. **Project Overview:** Include the purpose of the grant request. Describe in detail how the funds will provide health and wellness services, as well as further the grant goal of fostering quality health services and programs that benefit the residents of the District.
2. **Project Cost:** Itemized budget with explanation of individual costs and need(s) of such and supporting documentation, such as official bids (which should be for 90 days), if any.
3. **Partner(s):** List all partners (if any) and their financial contributions for this specific project.
4. **Funding Sources:** List all funding sources for the past 5 years.
5. **Community Need:** Describe the specific needs of the district that your project will meet.
6. **Legal Status:** Please provide a copy of your W-9, business licenses, and certificates, as well as an IRS determination letter if you are a nonprofit.
7. **Contributions:** List previous and ongoing community contributions your organization has made within the past 5 years.
8. **Plans:** Provide drawings or pictures of the proposed project with footnotes for explanations.

## **Kingsburg Healthcare District Grant Application**

February 17, 2026

**Project Overview:** Include the purpose of the grant request. Describe in detail how the funds will provide health and wellness services, as well as further the grant goal of fostering quality health services and programs that benefit the residents of the district.

Safe Harbor is a Christ-centered home for adults with special needs in Kingsburg, Ca. A distinctive aspect of the residence is its integrated small farm, where residents actively participate in the care of chickens, ducks, goats, and other animals, as well as the cultivation of fruits and vegetables. Engagement with the farm contributes to improved mental and emotional well-being for residents by fostering new skills, providing beneficial physical activity, and promoting positive mood, reduced stress, and decreased anxiety.

Another distinctive aspect is that we conduct daily devotions with the residents. However, there are currently no churches in Kingsburg or the surrounding areas that offer a ministry program for people with special needs that will help them to continue to grow in their faith. These special people are often unable to fit into regular worship services, so they and their families don't attend church. This project will provide a space for an outreach service on Sundays that will target adults with special needs who live in Kingsburg, Dinuba, Selma, etc. The worship service will also give an opportunity for parents to attend a local church, if they choose, form a support group for one another, or have respite time from their caregiving responsibilities. The project will involve repurposing an already existing room on our campus. Our plan is to convert our four-car garage (2500 sq. ft.) into a multi-purpose room that will provide not only an area for worship, but will also have workout equipment, chairs and couches that will make it possible for people special needs to play games and enjoy each other's company in a relaxed setting. We envision this multi-purpose space to be a place that will assist people with special needs, helping them grow emotionally, mentally, socially, develop motor skills, and most importantly, grow spiritually.

**Project Cost:** Itemized budget with explanation of individual costs and need(s) of such and supporting documentation, such as official bids (which should be for 90 days), if any.

The estimate includes:

1. General Conditions: \$1,500.00
2. Sitework: \$450.00
3. Concrete: \$7,500 (gypcrete can be on sloped areas in large portion of garage only)
4. Metals: \$3,500 (framing)
5. Woods and Plastics: \$4,100 (framing, finish carpentry, stage ramp)
6. Moisture – thermal control: \$350 (insulation)
7. Doors, windows, glass: \$21,100 (4 sectional garage doors 2 powered and 2 manual)
8. Finishes: \$11,460 (drywall patching and soffit hang then patching and finish painting)
9. Equipment: \$1,200 (low voltage boxes for sound)
10. Furnishings: \$17,500 (place older for worship center chairs, mobile seating and carpet)
11. Mechanical: \$26,500 (mini-split air conditioning and replumbing of restroom)
12. Electrical: \$4,500
13. Estimates are attached.

**Partner(s):** List all partners (if any) and their financial contributions for this specific project.

1. SoCal Network of the Assemblies of God: \$100,000 for the conversion of the upstairs from an apartment to offices and bedrooms for four more residents which will be completed in conjunction with the garage conversion.
2. CJ Brock: volunteer general contractor
3. Funds raised by the Safe Harbor development team
4. Kingsburg First Assembly of God: \$10,000

**Funding Sources:** List all funding sources for the past 5 years.

1. All our funding comes from individuals, businesses, churches, corporations, grants and government programs.
2. Visalia First Assembly is one of our largest supporters with monthly donations and monthly visits to work with the residents on craft projects.
3. We have over 150 individual donors that give monthly from \$10-\$1100 per month.
4. Ten donors are yearly supporters that donate from \$5,000-\$10,000 per year.
5. Five donors have given \$30,000 - \$100,000
6. We also receive donations in kind through volunteers which would be equivalent to ~\$10,000 per year.
7. Visalia First Assembly of God, one of our largest supporters
8. Fundraising events: Golf tournaments, On the Move, luncheons, dinners, Talent Show
9. Gifts in kind: automobile, stainless steel door jams, etc.

**Community Need:** Describe the specific needs of the district that your project will meet.

- There are currently no churches in Kingsburg that offer ministry to adults with special needs. With 21% of people in Tulare and Fresno counties dealing with special needs, this new project will reach out to this very special sector of the community which will provide a space designed specifically to welcome people with special needs and their families.
- Raise awareness of, and respect for, persons with disabilities that live in the district.
- Provide opportunity for families to learn from and help people with disabilities.
- Provide people with disabilities the opportunity for community inclusion by building relationships with volunteers, staff and other neuro-typical persons in the community.
- Provide employment for approximately 20 people.

**Legal Status:**

Non-profit, IRS determination letter and ARF license attached

**Contributions:** List previous and ongoing community contributions your organization has made within the past five years.

1. Partnered with Immanuel High School's FFA program. Many of the students from IHS's FFA program live here in Kingsburg. Our farm provides a safe environment for the students to work with animals and be exposed to people with special needs. Along with the fact that working with animals helps reduce anxiety and stress, exposure to people with special needs will help build compassion and love for this underserved and often neglected population.
2. Raised awareness of the disability community by engaging hundreds of Kingsburg residents in volunteering and attending dinners and luncheons at Safe Harbor.
3. Provided extraordinary care for each resident with special needs.
4. Opened doors for the community to learn about and embrace our residents. The community is shown how special needs can hold a person back in life and limit what they can do. The community is also exposed to how they can help create a better life for our residents by including them in community services.
5. Through Safe Harbor, area churches and business have had the opportunity to engage and work with our residents through arts, crafts, and doing projects around the property. All these things help a person grow spiritually and emotionally.

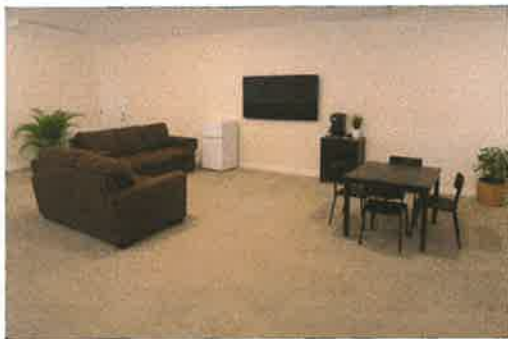
**Plans:** Provide drawings or pictures of the proposed project with footnotes for explanations.



Worship center



Sensory room for exercise and/or calming anxiety



Lounge for parents or participants to play games and relax

BROCKCO  
1515 Draper St.  
Kingsburg CA 93631



### PROJECT COST SUMMARY AND BREAKDOWN

DATE: 02/10/26  
PROPOSAL NO.: SafeHarbor004  
PROJECT NAME: Safe Harbor  
PROJECT LOCATION: 39874 Rd. 16 Kingsburg

SQUARE FEET: 2,000  
CONTACT: Bill Mathews  
ARCHITECT: IT Architects  
DRAWINGS REFERENCED: A1.0  
ADDENDA ACKNOWLEDGED: none

#### PROJECT COST SUMMARY

DIV	DESCRIPTION	TOTAL
1	GENERAL CONDITIONS	\$1,500.00
2	SITWORK	\$450.00
3	CONCRETE (gypcrete can on sloped areas in large portion of garage only)	\$7,500.00
4	MASONRY & STONE	\$0.00
5	METALS (framing)	\$3,500.00
6	WOODS & PLASTICS (Framing, finish carpentry, stage ramp)	\$4,100.00
7	MOISTURE - THERMAL CONTROL (insulation)	\$350.00
8	DOORS, WINDOWS & GLASS (4 sectional garage doors 2 powered and 2 manual)	\$21,100.00
9	FINISHES (drywall patching and soffit hang then patching and finish painting)	\$11,460.00
10	SPECIALTIES	\$0.00
11	EQUIPMENT (low voltage boxes for sound)	\$1,200.00
12	FURNISHINGS (place holder for worship chairs and mobile seating and carpet)	\$17,500.00
13	SPECIAL CONSTRUCTION	\$0.00
14	CONVEYING SYSTEMS	\$0.00
15	MECHANICAL Mini Split air conditioning and replumbing of restroom)	\$26,500.00
16	ELECTRICAL	\$4,500.00
17	GENERAL CONTRACTOR'S COST	\$0.00
	<b>TOTAL</b>	<b>\$99,660.00</b>
	<b>COST PER SQUARE FOOT</b>	<b>\$49.83</b>

Please Recycle all printed material



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 24 2015

SAFE HARBOR HOMES AND SERVICES  
C/O BILL MATHEWS  
1680 HOLLAND DR  
WALNUT CREEK, CA 94597

Employer Identification Number:

47-3684925

DLN:

17053162306005

Contact Person:

JASON T SAMMONS

ID# 31616

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

March 27, 2015

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations



# State of California

## Department of Social Services

Facility Number: 107208898

Effective Date: 02/14/2019

Total Capacity: 6

In accordance with applicable provisions of the Health and Safety Code of California, and its rules and regulations, the Department of Social Services hereby issues

**this License to**

**SAFE HARBOR HOMES AND SERVICES**

to operate and maintain a

**ADULT RESIDENTIAL**

**Name of Facility**

**SAFE HARBOR HOMES AND SERVICES**

**39874 ROAD 16**

**KINGSBURG, CA 93631**

This License is not transferable and is granted solely upon the following:

**AGE RANGE 18 THROUGH 59. 6 AMBULATORY, OF WHICH 3 MAY BE NON-AMBULATORY.**

Client Groups Served:

**ADULTS**

Complaints regarding services provided in this facility should be directed to:

CCLD Regional Office

(916) 657-2600

Pamela Dickfoss  
Deputy Director,  
Community Care Licensing Division

  
Authorized Representative of Licensing Agency

**POST IN A PROMINENT PLACE**