

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: October 9, 2019
Time: 4:00 p.m.
Place: Kingsburg City Council Chambers
1401 Draper Street
Kingsburg, CA 93631

Members Present:

Arlie Rogers, Chairman
Lejf Knutson, Vice-Chairman
Lori Sanders, Secretary
Tiffany Dix, Treasurer
Gary Nelson, Member

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Clerk, Deputy Secretary

Members Absent:

None

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Rogers at 4:05 p.m. Members Rogers, Knutson, Sanders, Dix and Nelson were present. There was a quorum to conduct business.

Item #2: Public Comment

None.

Items #3 and 4: Approval of Consent Calendar

Lejf Knutson made a motion to approve all items on the Consent Calendar. Second by Tiffany Dix.

Ayes: Rogers, Knutson, Dix, Nelson
Noes: None
Absent: None
Abstain: Sanders

Item #5: Review and consider draft resolution pertaining to mental health treatment

Moses Diaz presented the board with a draft version of the resolution presented to the board at the October 2019 meeting by Betsy Tunnel, discussing whistle-blowers and reporting of negligent care, misconduct and abuse toward patients currently housed at Crestwood. Discussion was held about posting the resolution on the district website, as well as a disclosure stating the document is not providing legal advice. Board members also discussed having hyperlinks from the district website to resources which provide mental health care.

Community member Betsy Tunnel was appreciative of the revised resolution and the support it gives to whistle-blowers reporting improper care.

Lejf Knutson made a motion to adopt the resolution. Second by Gary Nelson.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson
Noes: None
Absent: None
Abstain: None

Item #6: Review and consider updates and revisions to District's grant policy

Tabled until November 2019 meeting.

Item #7: Review and discussion on construction at Crestwood

Discussion was held regarding new construction at the Crestwood facility that the board had no knowledge of. Member Nelson went and took pictures of a shade structure being constructed inside the enclosed yard at the facility and noted that a building permit was not posted as required by the city. Shereme obtained permits granted by the city to Clean and Green Yard Care for the project. There was no clear-cut cost of the project on any paperwork filed. The district also received two notices, dated 8/9/2019, from AMCOR Service/MESA Energy Systems, for two projects at the site which the board also had no notification of from Crestwood:

1. Walk In Outside Freezer Box Install – Estimated cost of \$33,613.00,
Total cost \$50,419.50.
2. Walk In Cooler Install Inside Old Boiler – Estimated cost of \$48,803.00,
Total cost \$50,242.

Section 16.2 of the Crestwood's lease with district states that notification must be made to the landlord for any improvements over \$50,000. The board discussed sending a letter to Crestwood asking for all documentation on each project. The board also discussed sending a second, follow up letter, which will include a Cease and Desist Notice if the information requested is not received within 10 days from the receipt of the first letter. The board also discussed inspecting the facility.

Arlie Rogers made a motion to authorize Moses Dias to send a letter to Crestwood asking for all documentation on each project. A second, follow-up letter, will include a Cease and Desist notice if the information requested is not received within 10 days from the receipt of the first letter. Second by Lejf Knutson.

Item #8: Discuss and consider new computer for district office

Shereme discussed some of the memory/backup/issues she's having with the current office computer.

Item #9: Discuss potential hiring of IT services for the district

Member Sanders recommended Mike Enns as a troubleshooter for the district's IT needs. The board suggested a budget of \$2500 to have Mike come and assess the current computer program(s) and backup capabilities, as well as provide a report as to whether or not the purchase of a new CPU is warranted. The board also discussed ongoing IT services.

Arlie Rogers made a motion to approve to a budget of \$2500 to hire Mike Enns to service the immediate IT needs of the district (assess the current systems, purchase a new CPU if needed), and prepare a proposal for ongoing IT services. Second by Lejf Knutson.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson

Noes: None

Absent: None

Abstain: None

Item #10: Board member reports, updates and items of interest

Member Nelson shared that he visited Crestwood and took Brian Conway on a walk around the facility to discuss the poor upkeep of the grounds. Brian stated the sprinkler system was broken and they are having difficulties watering. Member Sanders reported she has had this same conversation with Brian multiple times over the years with the same sprinkler response.

Item #11: Staff and/or consultant reports and updates

None.

Item #12: Adjournment

The meeting was adjourned at 5:35 p.m. The next regularly scheduled board meeting will be on Wednesday, November 14, at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Secretary