

# MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: September 11, 2019  
Time: 4:00 p.m.  
Place: Kingsburg City Council Chambers  
1401 Draper Street  
Kingsburg, CA 93631

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## Members Present:

Lejf Knutson, Vice-Chairman  
Tiffany Dix, Treasurer  
Gary Nelson, Member

## Members Absent:

Lori Sanders, Secretary  
Arlie Rogers, Chairman (Chairman Rogers arrived late and joined the meeting at 4:10 pm.)

## Also Present:

Moses Diaz, Attorney  
Shereme Watson, Administrative Clerk, Deputy Secretary

## **Item #1: Call to Order and Roll Call**

The meeting was called to order by Vice-Chairman Knutson at 4:00 p.m. Members Knutson, Nelson, and Dix were present. Member Sanders and Rogers were absent. There was a quorum to conduct business.

Chairman Rogers arrived late and joined the meeting at 4:10 pm.

## **Item #2: Public Comment**

City Manager, Alex Henderson and Don Shoemaker, Kingsburg High School, gave an update on the Crandell Swim Complex project. Chairman Rogers advised the board that both the City of Kingsburg and the High School are in agreeance, per the grant agreement, to create a reserve account (slush fund) for future maintenance and repairs of the pool. Henderson advised that bids for the project would open this month in September and will close in October.

## **Items #3 and 4: Approval of Consent Calendar**

Tiffany Dix made a motion to approve all items on the Consent Calendar. Second by Lejf Knutson.

Ayes: Rogers, Knutson, Dix  
Noes: None  
Absent: Sanders  
Abstain: Nelson

**Item #5: Review and consider draft resolution from Betsy Tunnell pertaining to mental health treatment.**

Betsy Tunnel present the board with a draft resolution of the KTCHCD to support mental health care and to encourage the reporting of any financial fraud, abuse, harm, immoral or negligent care supervening in the name of any mental health services. Member Dix expressed concern about use of the word immoral throughout the resolution and Betsy agreed she would remove it.

Member Knutson addressed the fact that there should be no language in the resolution that would make the board responsible for any complaints that might be filed, and Attorney Diaz agreed. Diaz will go through the draft resolution and modify it and have it to review at the October meeting.

Lejf Knutson made a motion for Moses Diaz to clean up and modify the mental health treatment resolution. Second by Gary Nelson. Motion approved.

Ayes: Rogers, Knutson, Dix, Nelson  
Noes: None  
Absent: Sanders  
Abstain: None

**Item #6: Potential update to District's grant policy to ensure it complies with new State law requirements enacted in AB-2019 (2018).**

Moses Diaz gave an update on the new policy requirements that will be effective as of January 2020. Based on new requirements he advised the District grant policy be reviewed, and updates made to it. Member Nelson expressed his concerns with the way the current grant application and policy was written and they he and others have gotten feedback from those who have submitted applications that they would like to see it listed the specifics that are required in order to submit a grant. Diaz suggested that the board might want to create a committee to review the District's grant policy and make changes and or updates.

Member Nelson said he would like to serve on the committee. No committee was formed. Chairman Rogers suggested that Member Nelson look at the policy and review it and come back to the October meeting and present the board with his recommendation and suggestions for further review.

**Item #7: Authorized SB-1343 training for district staff and update regarding SB-778 (2019) urgency legislation.**

Moses Diaz gave update on new laws and requirements for district staff to take sexual harassment training. Diaz recommended that the employee handbook be updated to reflect that the district is required to pay for the training of staff to take this training. Shereme provided examples of companies who offer training online and cost.

Lejf Knutson made a motion to approve sexual harassment training for district staff online not to exceed \$100 per year. Second by Tiffany Dix. Motion approved.

Ayes: Rogers, Knutson, Dix, Nelson

Noes: None

Absent: Sanders

Abstain: None

**Item #8: Discussion and approve D&O insurance.**

Chairman Rogers said he spoke with Miki with Alliant Insurance, and she advised him that it might be best to extend the current D&O insurance policy out until January 2020. This is due to the fact that since we are now disbursing grant monies, they are requiring that we provide them with the most current financial audit for the past fiscal year. Since the renewal is currently due in September 1, 2019, and our financial audit will not be completed until later this year, the board would need to take a vote to renew this with our other insurance policies in January.

Motion made by Lejf Knutson to move renewal date of D&O insurance policy to January 2020. Second by Arlie Rogers. Motion approved.

Ayes: Rogers, Knutson, Dix, Nelson

Noes: None

Absent: Sanders

Abstain: None

**Item #9: Approval of destruction of files on Records Destruction Spreadsheet.**

Item tabled to October. Shereme will provide the board with an update on the count of boxes remaining to be sorted through from Pacific Storage at the October meeting.

**Item #10: Board member reports, updates, and items of interest**

Member Nelson expressed his concern about the grounds at Crestwood and the Urgent Care. Nelson to speak to Brain Conway about this and give an update to the board at the next meeting.

**Item #11: Consultant reports and updates, including but not limited to: status of grant agreements**

None.

**Item #12: Adjournment**

The meeting was adjourned at 5:24 p.m. The next regularly scheduled board meeting will be on Wednesday, October 9, at 4:00 p.m.

Respectfully submitted,

Shereme Watson, Deputy Board Secretary