

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: November 13, 2019
Time: 4:00 p.m.
Place: Kingsburg City Council Chambers
1401 Draper Street
Kingsburg, CA 93631

Members Present:

Lejf Knutson, Vice-Chairman
Lori Sanders, Secretary
Tiffany Dix, Treasurer
Gary Nelson, Member

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Clerk, Deputy Secretary

Members Absent:

Arlie Rogers, Chairman

Item #1: Call to Order and Roll Call

The meeting was called to order by Vice-Chairman Lejf Knutson at 4:00 p.m. Members Knutson, Sanders, Dix and Nelson were present. Member Rogers was absent. There was a quorum to conduct business.

Item #2: Public Comment

None.

Items #3 and 4: Approval of Consent Calendar

Member Sanders made a motion to approve all items on the Consent Calendar. Second by Member Nelson.

Ayes: Knutson, Sanders, Dix, Nelson

Noes: None
Absent: Rogers
Abstain: None

Items #5 & 6: Closed Session

The board adjourned to closed session at 5:45, and returned at 6:50.

Item #7 Report to Public on Closed-Session Items

There was no report to the public on closed-session items.

Item #8: Review and consider updates and revisions to District's grant application and or policy

Member Nelson surveyed many other grant applications in hopes of streamlining our application to simplify the process for applicants and expedite the review process for board members. Member Sanders will create of a revised version to present to the board at the December 2019 meeting.

Obtaining quarterly updates from grant recipients was discussed, per the grant application. The board also discussed sending a reminder to each grant recipient 1 month prior to the beginning of each quarter requesting an update/status report on the project funds were granted for. This report can be in the form of a written update or a presentation at a board meeting.

Tiffany Dix made a motion to approve sending a request/reminder for a quarterly update to each grant recipient. Second by Lori Sanders.

Ayes: Knutson, Sanders, Dix, Nelson
Noes: None
Absent: Rogers
Abstain: None

Item #9: Consider resolution authorizing updates to website (AB-2019)

Moses Diaz explained new guidelines spelling out specific content that must be available via the district's website and requirements for grant funding.

Gary Nelson made a motion to proceed with necessary expenditures to accomplish the requirements of these new regulations. Second by Lori Sanders.

Ayes: Knutson, Sanders, Dix, Nelson
Noes: None
Absent: Rogers
Abstain: None

Item #10: Approval of destruction of files on Records Destruction Spreadsheet

Shereme Watson reported there are less than 300 boxes consisting of x-rays, legal transfer cases, and mixed-matched paperwork to sift through. The board asked that Shereme give an update each month until the project is complete.

Lejf Knutson made a motion to approve the destruction of files on the spreadsheet. Second by Gary Nelson.

Ayes: Knutson, Sanders, Dix, Nelson

Noes: None

Absent: Rogers

Abstain: None

Item #11: Board member reports, updates and other items of interest

The board was provided with bids the city received for the Crandell pool re-plastering project. Member Sanders mentioned the bids include costs for both the removal of the 3-meter diving board and removal and replacement of the 1-meter diving board, and noted the grant agreement did not include funding either of these. Alex Henderson will attend the December 2019 meeting to give the board an update.

Member Nelson expressed his concerns with the signage for Athwal Park. The placement of the district's name on the sign is very confusing and appears to be two separate entities. He also expressed his dismay at the condition of the landscaping at the park, and the location of the single drinking fountain. Many shrubs lining the sidewalk are either dead or dying. He brought up this concern to a city employee he saw at the park and was told the city would most likely take care of that later. Members Dix and Sanders also shared concern at the condition of the grounds. Board members also discussed the park's disjointed feeling between areas, and a seemingly overall lack of cohesiveness.

Member Dix will call the Kingsburg Elementary School District in regard to keeping the gate open between Athwal Park and Reagan Elementary School. Unlocking this gate was a condition of the grant agreement once the grant funded shade cover project was completed at the school.

Item #12: Staff and/or consultant reports and updates

VHT provided an update on numbers of patients seen at the Urgent Care, as well as the payer mix. Numbers typically go down during the summer month, but the facility remains on target in seeing at least 4 patients each evening.

The board was updated on which members need to complete Sexual Harassment and Ethics training.

Member Dix reported on possibly moving the district office to another location in order to save on operating costs. This is an ongoing project and she will report back as possible locations are found.

The meeting was adjourned at 6:55 p.m. The next regularly scheduled board meeting will be on Wednesday, December 11, at 4:00 p.m.

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Respectfully submitted,

Lori Sanders, Secretary