

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: August 19, 2020

Time: 4:00 p.m.

Place: Kingsburg Tri-County Health Care District – Via live Cisco Webex Meeting
1425 Marion Street
Kingsburg, CA 93631

Members Present:

Arlie Rogers, Chairman
Lejf Knutson, Vice-Chairman
Lori Sanders, Secretary
Tiffany Dix, Treasurer
Gary Nelson, Member

Also Present:

Attorney Moses Diaz
Shereme Watson, Administrative Clerk, Deputy Secretary

Members absent:

None

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Arlie Rogers at 4:11 p.m. Members Rogers, Knutson, Sanders, Dix and Nelson were present. There was a quorum to conduct business.

Item #2: Public Comment

None.

Items #3 and #4: Consent Calendar

Member Nelson requested quotes he received and presented at the July 2020 meeting for landscaping maintenance at the Crestwood facility be attached to the July 2020 minutes.

Lejf Knutson made a motion to approve the attachment, and all other items on the Consent Calendar. Second by Tiffany Dix.

Ayes: Rogers, Knutson, Sanders, Dix and Nelson

Noes: None

Absent: None

Abstain: None

Item #5: Review, consideration and potential action on amendment to Kingsburg Youth Baseball Association (KYBA) grant agreement and authority to execute amendments extending term of 2019 grant agreements, if necessary

Discussion was held on amending the 2019 grant agreements for Lincoln School and KYBA.

Tiffany Dix made a motion to amend, and extend for one year, the 2019 grant agreements with Lincoln School for a shade structure, and KYBA for the Hank Hash baseball field, due to COVID-19 pandemic and related delays. Second by Lejf Knutson.

Ayes: Rogers, Knutson, Sanders, Dix

Noes: Nelson

Absent: None

Abstain: None

KYBA President Steve Ramirez and KYBA Vice President Jason Garcia presented the board with a detailed proposal to reallocate \$160,000.00 of 2019 grant monies already awarded in order to get the field ready for play for the 2021 season. Additional funding in the amount of \$47,039.99 was also requested.

Reallocation proposed as follows:

\$100,000 - Restroom & Snack Facilities

\$60,000 - Three Shade & Bleacher Structure

Lighting

\$83,610.40 - PG&E (Rule16) Design, PG&E / Property Power Supply

Bleachers

\$23,112.33 - BSN Sports (Bleachers & Field Equipment)

Sod/Grounds

\$53,277.27 - Irrigation System & Sod/Grounds

Additional Funding of \$47,039.99 (towards Lighting & Sod/Grounds)

\$35,000.00 - Irrigation System & Grounds

\$12,039.99 - Scoreboard (lighting)

Discussion was held on the scoreboard needing to include emergency alert broadcast capabilities. The board was assured this type of scoreboard would indeed be purchased.

Member Nelson shared concerns with the city owning the land and possible lease complications years down the road.

Lejf Knutson made a motion to amend the 2019 KYBA Grant Agreement to allow for the reallocation. Second by Tiffany Dix.

Ayes: Rogers, Knutson, Sanders, Dix and Nelson

Noes: None

Absent: None

Abstain: None

Item #6: Resolution in response to COVID-19, review/ratification of expenditures since last board meeting and continuation of related determination of local emergency

The resolution re-ratifies expenditures from the original resolution, and states that the district is still in a state of emergency at both the county and state level. \$2726.00 was requested by the Kingsburg Fire Department for the purchase of commercial grade equipment to clean COVID-19 protective suits worn by first responders.

Tiffany Dix made a motion to accept amendment number six, which includes funding of the commercial grade cleaning equipment, of the Resolution in Response to COVID-19. Second by Gary Nelson.

Ayes: Rogers, Knutson, Sanders, Dix and Nelson

Noes: None

Absent: None

Abstain: None

Discussion was held on the location of the handwashing stations. Member Nelson expressed his dissatisfaction over the current locations, stating they need to be more visible and in the middle of downtown sidewalks. Member Dix suggested placement at the entryways of the walking alleys if possible, as well as one station west of the Village Mall where the Yanez project is currently not under construction. Member Sanders offered to reach out to Alex Henderson about the possibility of moving the stations. Member Dix also offered to help.

Tiffany Dix made a motion to reach out to the city about the possibility of moving the stations. Second by Lori Sanders.

Ayes: Rogers, Knutson, Sanders, Dix and Nelson

Noes: None

Absent: None

Abstain: None

Item #7: Update and potential action on draft budget for the 2020-21 fiscal year

Chairman Rogers updated the board on the draft budget. Member Sanders suggested earmarking rent income from Crestwood for youth sport league funding/proactive community programs. Chairman Rogers agreed, and suggested reserving any operating costs associated with the lease and then earmarking the remaining funds for such purposes.

Moses Diaz suggested a mid-year amendment to the budget is acceptable.

Ayes: Rogers, Knutson, Sanders, Dix and Nelson

Noes: None

Absent: None

Abstain: None

Item# 8: Update and potential action on landscaping upkeep at former hospital premises

Moses Diaz informed the board that his email to Lori Schrum, attorney for Crestwood, regarding the board's concern for the lack of grounds maintenance hadn't been received by her until the day of our August 2020 meeting. Ms. Schrum provided him with her personal cell phone number to correspond with one another. No board action was taken.

Item # 9: Consideration of options and potential action on expiration of existing office lease

The current lease expires this August and discussion was held on the possibility of moving the district office to save on expenses. The current lease agreement shifts to a month-to-month contract as of September 2020, with a nominal rate increase of \$10. A new one-year lease would include a 3% increase in rent. Member Dix suggested Chairman Rogers negotiate a short term lease of 6 – 8 months, if possible, but no longer than 12 months.

Left Knutson made a motion that Chairman Rogers handle rent negotiations, as well as delegate the task out to another board member if necessary. Second by Member Dix.

Ayes: Rogers, Knutson, Sanders, Dix and Nelson

Noes: None

Absent: None

Abstain: None

Item # 10: Board member reports, updates and items of interest

Member Sanders asked that the board be notified when funds are allocated for COVID-19 expenses per the COVID-19 Resolution.

Item # 11: Staff and/or consultant reports and updates

Shereme reached out to Fresno County regarding the audit of tax revenue disbursements. There has been no forward progress as of this date, but the county will stay in touch with her and let her know any change in status.

Only one proposal has been received for our independent audit services, with the cutoff date being August 20, 2020.

The last of the xrays from the old Kingsburg Hospital will be picked up from the district office next week. Shereme is down to the last load of record boxes to sort through.

ADJOURNMENT

The meeting was adjourned at 6:15 p.m. to the next regularly scheduled meeting to be held on September 9, 2020 at 4 p.m.

Respectfully submitted,

Lori Sanders, Secretary